



# Markel event insurance

Markel is an authorized Expanded Market Carrier through an Ivantage Program



## Event insurance bulletin

### Quoting and issuing policies for private events in MAGIC

One of the benefits of quoting an special event policy in Markel's policy-administration system, MAGIC, is that you have the ability to issue a policy for most private events from start to finish without having to refer the policy to Markel's underwriting team for review.

#### Events types that do not require a referral to Markel:

- Weddings
- Retirement parties
- Bridal showers
- Birthday parties
- Baptism
- Bar/bat mitzvah
- Retirement parties
- Baby showers
- Memorial services

#### Quoting in MAGIC

All yellow fields are required pieces of information for quoting. All blue fields are required for processing a policy. Once all yellow and blue fields are completed, you will be able to issue a special event policy with a one-time payment.

#### Issuing an event policy in MAGIC

When issuing a special event policy for a private event or wedding, if the "Complete Issuance" button on the submission page is not displayed, go back through the quote to verify all of yellow AND blue fields have been completed.

Fields that are often overlooked include:

- Policyholder phone number (*owner personal page*)
- The number of guests drop-down box (*venue details page*)
- The honoree information on the venue page (*venue details page*)
- The venue name or address (*venue details page*)



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Q100001629326 - Event  
\*MSI DIRECT - MSI EVENT

Policy Information | **Owner Personal** | **Venue Details** | Additional Interest | Coverage | Submission

**Rating Messages**  
Venue Details page - Venue Honoree: to quote you must fill out all required fields indicated in yellow; to issue you must fill out all required fields indicated in blue.  
Venue Details page - Venue Honoree: to quote you must fill out all required fields indicated in yellow; to issue you must fill out all required fields indicated in blue.  
Venue Details page - Venue Location - 1 - Ceremony: to quote you must fill out all required fields indicated in yellow; to issue you must fill out all required fields indicated in blue.  
Venue Details page - Venue Location - 2 - Reception: to quote you must fill out all required fields indicated in yellow; to issue you must fill out all required fields indicated in blue.

EVENT TYPE: Wedding Ceremony, Reception, and/or Rehearsal

**Honoree Information:**

First Name\* [ ] Last Name\* [ ]  
First Name\* [ ] Last Name\* [ ]

**VENUE DESCRIPTION: Location - 1 - Ceremony**

Venue Name\* VENUE HALL  
Venue Type\* Museum  
Zip Code\* 53188  
Address 1\* 222 MAIN ST  
Address 2  
City/County\* Waukesha/Waukesha  
State WI  
Estimated Number of Guests\* (select) [ ]

Add as Additional Insured

**VENUE DESCRIPTION: Location - 2 - Reception**

Same address as venue 1?   
Venue Name\* VENUE HALL  
Venue Type\* Museum  
Zip Code\* 53188  
Address 1\* 222 MAIN ST  
Address 2  
City/County\* Waukesha/Waukesha  
State WI  
Estimated Number of Guests\* (select) [ ]



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## Issuing an event policy in MAGIC cont.

If all of the blue and yellow required fields are completed and the “Complete Issuance” button does not appear, please contact our Customer Service Center at 866-934-2099. Please do not refer the quote to the Markel underwriting department, as that will result in a longer wait time could potentially delay issuing the policy.

TEST EVENT (Quote - New-Pending)  
 QT00001629327 - Event  
 Training GA - Training Sub

**Policy Information** | Owner Personal | Venue Details | Additional Interest | Coverage | Submission

Name: TEST EVENT  
 Previous Policy Number: N/A  
 Liability Effective Date: 7/15/2018

**Policy Information**

Full Term Premium: \$175.00    Effective Date: 06/20/2018    [View Payment Schedules](#)

Expiration Date: 07/15/2018

**Premiums**

Total Term Premium: \$175.00    Total Written: \$175.00    Prior Total Term: \$0.00    Written Change: \$175.00

**Issue Notes**

Remarks

**Billing Instructions**  
Bill Insured

**Billing Information**

Name: TEST EVENT  
 ZIP: 53186-5016  
 Address 1: 111 E MAIN ST  
 Address 2:  
 City/County: Waukesha/Waukesha  
 State: WI  
 Email: TEST@TEST.COM

**Payment**

Payment Type:\*  
 ▼

Payment Plan:\*  
 ▼

Minimum Payment Amount  
 \$175.00

**Available Actions**

[Prepare Quote Sheet](#) | [Refer](#) | [Complete Issuance](#)

**If “Complete Issuance” does not appear, please call 1-866-934-2099**